

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for July 12, 2016

1. Call to Order:

Chairperson Jenn Zuba called the Operating Committee meeting to order at 7:06 PM.

Members present: Board Members: Jenn Zuba (Chairperson), Bettie Hatzell (Vice Chairperson), Bob Allard, Janet Raymond, Gerry Lapierre, Norm Dalpe and Paul Wright.

Others: Christine Chretien (District Clerk), Joe Bourquin (Chief), Ron Lapierre (Treasurer).

Absent: John Mainville (Tax Collector).

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Paul Wright asked about maintenance on the boat and if a regular check of the boat is part of equipment review. A suggestion was made that the boat be covered by a tarp and secured by bungee cords.
- Bob Allard asked why OMFD responded to one of our calls and the Chief provided an answer.

3. Receive the Tax Collector's Report

Ron Lapierre read the Tax Collector's report. Tax Collector indicated in his report that he will not be seeking re-election at the annual meeting in October. Jenn Zuba made a motion to accept the Tax Collector's report. Bob Allard seconded the motion. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief presented his report for activity during the month of June. Bob Allard asked that the Chief provide a list of volunteers and the number of calls attended. Bob Allard made a motion to accept the Chief's report. The motion was seconded by Norm Dalpe. All members approved the motion and the motion was passed.

5. Approve minutes from the previous month's meeting

The minutes from the June 2016 monthly district meeting were submitted for review. A motion to approve the minutes was made by Janet Raymond and seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

6. Consider, review, and approve Bills & Receipts

Gerry Lapierre made a motion to approve and pay the bills. Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

Jenn Zuba made a motion to move item number 9b, New Business Volunteer Dept Financial Update. Janet Raymond seconded the motion. All members approved the motion and the motion was passed.

9. New Business

- b. Volunteer Dept Financial Update** – Kirk Parkin provided an update as to why the Chowder and Clam Cake fundraiser was not held and what obstacles they have run into. There have not been enough voting members present to have a meeting.

7. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. Janet Raymond made a motion to approve the Treasurer's Report and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

8. Old Business

- a. **Third Party Billing Update** – Jenn Zuba – Jenn needs to speak to Kim at Dawson to try to get report in a week earlier.
- b. **Bid for Third Party Receivables** – Jenn Zuba - Tabled until next month. Dawson did not submit their report.
- c. **Hiring Committee Update** – Gerry Lapierre – nothing new to report.
- d. **Building Maintenance** – Gerry Lapierre - Gerry reported that plumbing repairs had been made. Electric hook-up of clothes dryer to be completed this month.
- e. **Update on Sale or Disposal of District Assets** – Command vehicle was sold for \$1,000.
- f. **Update on IOD Personnel** – Jenn provided update on members out on IOD.
- g. **Recreation of Missing Personnel File** – Jenn will look at file to see if it has been recreated.

9. New Business

- a. **Increase in VFIS Insurance policy premium** – increase due to moving from part-time to full-time at \$1200 per person.
- c. **Itagraded Tech Upgrades for Rescue Reporting Software and Billing** – tabled until next month
- d. **Mobile Radio Vehicle Repeater Upgrade for Medic** – tabled until next month
- e. **Bylaw Changes Regarding Posting of Meeting Notices/Agendas** – bylaw committee will meet prior to next month's meeting to discuss changes.

10. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 8:47 PM and Jenn Janet Raymond seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk